



UNIVERSITY OF LEEDS

## CANDIDATE BRIEF

Teaching Fellow in Security Studies, Faculty of Social Sciences



**Salary: Grade 7 (£33,199 - £39,609 p.a. pro-rata)**

**Closing date: 7 August 2019**

**Reference: ESLPO1038**

**Fixed-term from 1 January 2020 to 31 July 2020**

**Part time, up to 70% FTE (26.25 hours per week). We will consider job share or flexible working arrangements.**



# Teaching Fellow in Security Studies

## School of Politics and International Studies, Faculty of Social Sciences

**Are you qualified to teach on Security Studies? Do you have a PhD in Security Studies or a related discipline? Are you passionate about delivering an exceptional student experience?**

You will have the ability to deliver research-led teaching and expertise in Security Studies. We are particularly looking for the ability to teach on the BA level modules “Security Studies” and “Approaches to Analysis”. In addition there will supervision duties on the BA and MA level dissertation.

You will have a first degree and a relevant postgraduate qualification or PhD in Security Studies or a related discipline (this includes work submitted for assessment, but not yet examined) and experience of contributing to the effective delivery of relevant and appropriate teaching at undergraduate and/or postgraduate levels.

### What does the role entail?

As a Teaching Fellow your main duties will include:

- Teaching at different levels as appropriate to the post;
- Being involved in the assessment of course work and examinations;
- Contributing to the review of modules and programmes and quality assurance mechanisms;
- Undertaking a teaching load (as measured against the school norm) and taking part in other teaching activities, as appropriate;
- Contributing to the support and guidance of students, resolving issues and/or referring to specialist parties, where appropriate;
- Contributing to school and faculty policy and practice in teaching;
- Contributing to the development of innovative approaches to learning and teaching;
- Carrying out appropriate administrative responsibilities and contributing to the administrative process and the committee structures of the school, and as appropriate of the faculty and wider university;



- Exercising initiative within assigned tasks and execute tasks within a timely manner;
- Effectively organising own work, prioritising as appropriate.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## What will you bring to the role?

As a Teaching Fellow you will have:

- A first degree and a relevant postgraduate qualification or PhD in Security Studies or a relevant allied discipline (this includes work submitted for assessment, but not yet examined);
- Ability to effectively deliver relevant and appropriate teaching at undergraduate and postgraduate levels, including the ability to teach on the Security Studies and Approaches to Analysis modules;
- A commitment to research led teaching;
- A high level of interpersonal and communication skills, including writing skills and the ability to communicate effectively to an academic audience and other stakeholders as appropriate;
- A capacity to enthuse others, work successfully as a member of a team and demonstrate an awareness of the benefits of collaborative working;
- Good IT skills;
- An ability to work effectively, responsibly and independently, and to work under pressure;
- Good organisational ability, including the ability to manage time effectively and prioritise tasks.

You may also have:

- Excellence in relevant and appropriate teaching, as evidenced for example in student feedback obtained from teaching or peer review;
- Experience of developing classroom teaching materials;
- Experience of contributing to the review of modules and/or programmes;
- An appreciation of the policy and strategic issues currently affecting teaching in higher education.



## How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised [closing date](#).

## Contact information

To explore the post further or for any queries you may have, please contact:

**Dr Jack Holland Associate Professor in the School of Politics and International Studies**

Tel: +44 (0)113 343 4402

Email: [J.Holland@leeds.ac.uk](mailto:J.Holland@leeds.ac.uk)

## Additional information

### About the job

You will be responsible to the Dean of Faculty and report to the Head of School.

Find out more about the [School of Politics and International Studies](#).

### Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

### Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at [disclosure@leeds.ac.uk](mailto:disclosure@leeds.ac.uk).

## Criminal record information

Rehabilitation of Offenders Act 1974





A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

